RESEARCH ADMINISTRATION CONFERENCE MEETING

MARCH 6TH, 2014

Sara Kinser called the meeting to start at 9:30am.

Puyallup, Spokane, Prosser, and Tri Cities were attending via satellite.

OGRD:

- Jaime Colyar – although Jaime is primarily assigned to SESRC, she is currently working in OGRD for a couple of hours on Tues/Thursday's. During that time she is answering phones and manning the REX pool. As a result, you will probably see her name on a few things.

- Intro of the new Tri-Cities Employees - Nancy Carr and Christopher Cree, their information as well as necessary approvers have been updated on the OGRD Departmental Contact sheet found here: http://www.ogrd.wsu.edu/

- NSF Field Code Discussion – This field on the eREX Form and in the database is an important institutional tool for reporting (this data gets reported all the way to President Floyd and the National Science Foundation). Please double check that the information has been entered correctly. If 'no' is checked on question 13, then you need to complete Appendix 2 with the appropriate scientific sub-discipline for the project.

- Export Control Question Reminder - On the eRex, if question #18 is checked 'yes', you will need to fill out a "Stanford decision tree" for foreign collaboration and attach it to the eRex.

- Ex Post Facto Justification Explanation – an explanation to justify why an eREX needs to be routed via the Ex Post Facto option is being required by Dan Nordquist as some of you have already experienced. When multiple colleges/departments are involved this will be requested specifically from the lead PI and/or their administrative dept. This information is useful for Dan in discussions with the OR Advisory Council as various Deans/Assoc. Deans look to reduce the number of rush/extreme rush eREX's submitted from their college. OGRD is also requesting a similar explanation for eREX's submitted as "previously submitted".
  ** It was announced that there will be an eREX training for interested parties in the near future.

- Mandatory Training Reminder - PIs must complete RCR training every five years or any new money type awards for that PI/Co-I will be held up at OGRD until the RCR module is completed. Nancy Magnuson received this recommendation came from the OR Advisory Council which is what prompted the notice from her in December regarding this change.

- Federal flow through awards should be processed through OGRD, including service center work.

- Commons IDs for NIH RPPRs - Regarding the RPPR reports, in the near future, Commons IDs will be required for l individuals with the Undergraduate and Graduate Student roles. Undergraduate, Graduate Student, and Postdoctoral roles on a project will be required to complete fields in the Commons Personal Profile. .

- NSF awards that are transferred to WSU from other universities need to be proposed and/or re-budgeted to account for WSU's F&A rates. NSF considers waived F&A from WSU against their voluntary cost share policy and they are cracking down on that.

- Update on the Uniform Guidance (2 CFR 200) - As of 12/26/14 all circulars will be replaced with Uniform Guidance 2 CFR 200 (UG).   WSU will be audited to this as of 7/1/2015. All continuing awards prior to 12/26/14 will be sent addenda to incorporate UG regulations. Federal Agencies' implementing regs are due to OMB by 6/26/14. Another round of public comment on the agency-specific implementations of the guidance is unlikely given the 6 months between 6/26/14 and the effective date for non-Federal entities of 12/26/14.
An initial list of 11 areas of potential concern and need for WSU policy revision has been sent out to the various offices and departments that will be impacted, for their review of the Uniform Guidance sections and to begin drafting revisions to BPPM sections and other internal policy and guidance documents.
OMB/COFAR Training Materials available for the Uniform Guidance: https://cfo.gov/cofar/
COFAR Training Administrative Requirements 1-27-14 • Admin Requirements Slides
COFAR Training Cost Principles 1-27-14 • Cost Principles Slides
COFAR Training Audit Requirements 1-27-14 • Audit Requirements Slides

- Coverage during the March NCURA Pre-award Meeting - For the week of NCURA March 17 – 21, OGRD will be understaffed. We are requesting that proposals due during this time be allowed a little more time for approvals and the review & submission process. We would greatly appreciate it.

SPS:

- Update on SPS Staff - There are a lot of staffing change going on at the moment, if you are unsure of who to contact about an account please don't hesitate to email sps@wsu.edu for assistance.
- Fly America Act - this applies to all federal dollars, in the near future a form will need to be attached to all TEVs related to foreign travel documenting that guidelines were followed.
- Electronic SPAR and GUAR – This form is currently being created in the eForms system and is being used on a trial basis right now. It will be available for everyone to use in the next 3-4 months. In the future we could have ETRs and CSEIR available in eForms as well. Kim Small is open to suggestions and ideas about other forms to convert to electronic format/processing.

The next RAC meetings will be held from 10am-11am, they are scheduled for 6/6/14, 9/4/14, 12/4/14 and 3/5/15.

No questions were asked.

Meeting adjourned at 10:08am